

## GAP Foster Parent Information

Thank you for wanting to be a Trinity GAP foster parent! We are so happy to have you in our group. Below is some basic information on GAP and volunteering/fostering opportunities.

GAP's website: [www.trinitygaprescue.org](http://www.trinitygaprescue.org)

GAP's Email Address: [trinitygapclub@gmail.com](mailto:trinitygapclub@gmail.com)

President: Steffenie Vela, 817-689-4740 [steffeniegaprescue@gmail.com](mailto:steffeniegaprescue@gmail.com)

**FOSTERING PETS IN YOUR HOME AND VOLUNTEERING AT THE EULESS ANIMAL SHELTER** are the 2 most urgent needs! There are other volunteer opportunities that arise during adoption events and other GAP functions throughout the year. You will be notified via email of these events and how you can help.

1. **Fostering!! Fosters are our greatest need!** Fosters are the heart and soul of animal rescue and we always need dog and cat fosters! We often need bottle feeders too for motherless kittens and puppies!

2. **Volunteering at the Eules Animal Shelter!!** Lots of opportunities to volunteer and interact with the pets!! Anytime Monday-Saturday during shelter hours, on Wednesday afternoons with the GAP Club, or on a 2-hour Saturday shift approximately ONCE every 4 to 6 weeks.

Trinity GAP supports the Eules Animal Shelter. The Eules Shelter welcomes volunteers any time to interact with the pets. Volunteer at your own convenience during shelter hours to play with the dogs in the play yard or the cats in their playroom! The Trinity GAP Club from Trinity High School and the Trinity GAP Rescue volunteers visit the shelter weekly to take pictures, interact with the dogs and cats and gather pertinent information on pets in the shelter for postings on our adoption sites. GAP volunteers also rotate to work a 2 hour shift on Saturdays at the Shelter!

**Eules Animal Shelter:** (817) 685-1594 - 1517 Westpark Way Eules, TX 76040 **Open weekdays 7 until 4 / Saturday 9 until 2 FAX #817-685-1813**

**WEBSITE: HOME page:** You will find all the current GAP pets that are available for adoption as well as adoption information and pertinent forms....

**Scroll down to find the following forms on the bottom right-hand side. All forms can be downloaded for use when needed.**

[GAP Adoption Contract](#)

[GAP Foster Application](#)

[Renters Addendum for adoption Pre-Screening Questionnaire](#)

**The Contributions** tab on the Website is where you will find the **Donation** link for Trinity GAP Rescue.

Also on this "Contributions" page, several "Reward" programs benefitting GAP are listed. Please consider signing up for **Amazon.Smile, Kroger, and Tom Thumb.** And if you use Wooftrax <http://www.wooftrax.com/> please sign up and choose Trinity GAP as your rescue of choice!

## **Who we are:**

Trinity GAP Rescue (TGR), founded in 2012, evolved to support The Trinity GAP Club (Girls Awareness Program), founded in 2003, as a girls club at Trinity High School in Euless, Texas. The mission of the Trinity GAP Club is to give these high school girls a positive outlet for their time and show them positive alternatives for their lives. Their community service project is volunteering with the Euless Animal Shelter and sponsoring as many animals as funds allow to provide spay/neuter, shots, and other vetting costs for the pets. Since a high school club has limitations as to the support they can provide the Euless Animal Shelter, TGR was formed as a 501c3 charitable organization to support the GAP Club and provide services beyond their capabilities. TGR and the GAP Club meet at the Euless Shelter once a week to interact with the pets and obtain information and pictures for networking sites to help these pets find homes. Adoption fees for these shelter pets recycle back into the program to continue vet funding for all shelter pets. Adoption fees do not even cover basic vet services, and there are always unforeseen medical expenses, so TGR and the GAP Club host adoption events and fundraisers such as sales of baked goods, tamales, candy and candles and also host 2 large annual events on campus, a Pet Fair and a Walk-a-Thon. All funds collected by The GAP Club and TGR sponsor vetting and/or boarding for homeless pets. There are no funds for pets who come into the shelter sick or wounded. All vet fees are paid through donations to TGR and the GAP Club. TGR and The GAP Club work hard to raise funds to keep adoption fees low and competitive to help these pets find homes quickly since this is a municipal shelter with limited space. The Trinity GAP Club and TGR have made a huge impact in lowering the euthanasia rate of the Euless Animal Shelter by 80%. This percentage is misleading as it includes all pets, both adoptable and unadoptable. In the past few years, no adoptable pet has been euthanized. The Trinity GAP Club has won many local and state awards including "The 2009 Youth Volunteer of the Year". Trinity GAP Rescue is proud to partner with the Trinity GAP Club!

## **FOLLOW GAP ON:**

**Facebook:** Trinity GAP Club <http://www.facebook.com/pages/Trinity-GAP-Club/106566479427513>

**Pinterest (@trinitygap)**

**Twitter (@trinitygapclub) Instagram (@trinitygaprescue)**

## **FOSTERING INFORMATION**

Below is some basic information on fostering for GAP, but please feel free to contact Foster Coordinator Patricia Wakefield (evegapfoster1@yahoo.com ) GAP President/Founder Steffenie Vela (steffeniegaprescue@gmail.com , 817-689-4740) for any further information or guidance. If you need help with pet food, kennels, training, etc. please let us know! Also, all vet services are provided thru GAP, BUT must be approved by Steffenie first. **Pet ID tags are available and should be put on collars of all your fosters. Contact Steffenie for tags**  
[steffeniegaprescue@gmail.com](mailto:steffeniegaprescue@gmail.com)

## **Care for your foster dog**

Basic training – sit, “no”, no jumping, walking on a leash, house train if possible

Using chew toys (Kong, Booda, etc.)

Socialize with people (kids, if possible), other dogs, cats (if possible) so we can update their postings with this info.

### **When to contact Steffenie Vela (817) 689-4740**

**Contact Steffenie if your foster pet needs vet care! Please have pet ID# handy!**

**All vet visits must be pre-approved. If you have an after-hours pet emergency,**

**please call Steffenie for instructions.** Please remember when you take your foster to our vet\*, they are kind enough to work with us as a rescue, and we value Dr. Riley, Keli, and their staff. If you have any problems with appointments, please contact Steffenie.

- Foster incompatibility:
- Call **immediately**, if it is a serious issue. (i.e. risking the health of your pet, the foster, your
- family)
- If it is a non-serious issue (e.g. your pet/the foster is ignoring you or the other animal, one dog keeps taking the other’s toy), call only after trying some of the following techniques:
  - Walk the dogs together
  - Spend separate time with each animal
  - Feed animals in separate areas

- Returning a foster to the shelter is NOT GAP policy and can only be done under extreme circumstances (such as unforeseen aggression) and with approval by Steffenie Vela.

If you need temporary placement for your foster pet while out of town, etc., please contact Steffenie to make arrangements.

If your foster pet needs any specific supplies---medicines, heartworm tabs, food, etc.

**\*GAP Sponsored Vet: Animal Hospital & Clinic of Arlington** - Dr. Riley: (817) 640-0326

3009 East Abram St., Arlington, TX 76010 FAX 817-652-0940

Open Mon – Fri 8am til 6pm and Saturday 8am til 12:00 noon

**\*GAP Sponsored Vet: Park Place Pet Hospital** (817) 488-9199

2925 E. Southlake Blvd., Southlake, TX 76092

**POSTINGS!!! Anything to do with editing postings on your foster pet—contact contact Amber ([ambermccullars@gmail.com](mailto:ambermccullars@gmail.com)) and Wendee ([wendee@sterlingtile.net](mailto:wendee@sterlingtile.net)) (if pet is not posted, please read PROCEDURES FOR GETTING YOUR FOSTER PET POSTED ON OUR ADOPTION SITES at the end of this document).**

Information or pictures to update – please note if spayed/neutered, age, weight, housetrained, kennel trained, good on a leash, good with kids, dogs, cats, etc etc...

When your foster pet is adopted or goes on a trial adoption When your contact info needs to be changed

**ADOPTION PROCEDURES:** GAP's Adoption Contract can be downloaded from our website [www.trinitygapclub.org](http://www.trinitygapclub.org) **Please familiarize yourself with the Adoption Contract as there is pertinent information regarding GAP rules and procedures. Please read carefully so you can discuss with any potential adopters. Adoption fees on contract apply unless there is an exception. You will be informed and the fee will be posted on the bio.**

Fosters answer inquiry emails and arrange meet and greets with potential adopters. . All inquiries via email should be answered within 24hrs.

**Checklist when you get an inquiry:**

Please try to get the inquirer's phone # to discuss the pet since this is the best way to ensure their questions are answered and coordinate a meeting.

**REQUIRED:** Either email the **Pre-Screening Application** to the inquirer OR refer them to the website to download and complete. Please review Screening Application and call and verify the vet reference or a personal reference if no vet reference is included. Review the Screening App for potential problems in all categories on the application.

**REQUIRED FOR RENTERS: Email Renter addendum** if applicable – Required for potential adopters in rental property. If a potential adopter lives in an apartment or rent house, the Renter's Addendum must be completed by the landlord to ensure that the pet is welcome in the residence. The **Renter's Addendum** can be downloaded from our website.

**Completed Adoption Contract** – Original to Steffenie at [steffeniegaprescue@gmail.com](mailto:steffeniegaprescue@gmail.com) and copy for the adopter—you may keep a copy for yourself. Adoption fee/contract can be left at the Euless Shelter or mailed to Steffenie Vela at 1509 Smoketree Dr., Keller, TX 76248. Please make sure all items on the form are completed including **Pet ID# and name of foster!**

**Trinity GAP offers a 10 day trial period for adoptions!** The adoption fee can be refunded if the pet is returned within 10 days. Before releasing a pet on a Trial Adoption, please have the adopter complete the adoption form, pay the adoption fee, but explain the fee will be refunded if the adoption falls through within 10 days. If the pet is returned after 10 days, the adoption fee will not be refunded but we do require the pet be returned to GAP.

**Screen Carefully! We are all about the right home for the pet—not the first home! You never have to adopt to anyone that you feel is not the best choice for your foster pet.** Please review all Pre-Screening applications to help you determine the best choice for your foster pet AND for the family. Please be fair in your assessment and contact us if you need help. Some pets are not suitable for families with small children, some pets do not get along with other pets, etc. These and many other examples are all valid reasons why certain homes would not be suitable. GAP wants their pets to be members of the family—not yard ornaments! Once a pet is in a foster home, the GAP foster has control over who adopts the pet which is why we love to get our pets out of the shelter where anyone can adopt a pet with no screening process in place. Feel free to contact us if you need help deciding if a home is the right one or not. Euless Animal Control Officers are very proactive in upholding the law regarding spay/neuter and they will track down adopters for verification of altering but they are unable to screen adopters who come into the shelter.

**If you receive an out-of-state inquiry, or a distance of over 100 miles, a vet and/or personal reference must be checked.** This information should be provided on the required Pre-Screening App. **Approval for an out of state adoption must be approved by Steffenie**

**Vela.** The pet must be altered and microchipped before the journey. We require that the adopter return the pet to us if for any reason the adoption does not work out. We do not provide transport but sometimes we can make arrangements.

**IMPORTANT!!! PIT BULLS AND STAFFORDSHIRE TERRIERS CANNOT BE ADOPTED TO RENTERS** due to discrimination of the breed. They can **ONLY** be adopted to home-owners and **ONLY** after a home visit is made! Although home visits are only required for bully breeds, we do encourage them for all of our pets.

If you aren't comfortable doing a home visit, but would like one done, let us know and we'll help out.

**PROCEDURES FOR GETTING YOUR FOSTER PET POSTED ON OUR ADOPTION SITES:**  
Information below is Required for posting your foster pet on our Adoption Sites—Please send info to Amber ([ambermccullars@gmail.com](mailto:ambermccullars@gmail.com)) and Wendee ([wendee@sterlingtile.net](mailto:wendee@sterlingtile.net)).

GAP volunteers usually send me initial pictures and information on shelter pets for postings, BUT, sometimes we rely on the fosters to send us information if the pet did not go thru the shelter, or the pet was picked up to foster before information could be gathered. We will coordinate with you on the information needed, but below are the basics. I also welcome any updates to anything already posted on your foster pet.

- 3 or 4 cute pictures that grab attention!-
- Your Name, Email address and Phone number: Do you prefer your email or phone number posted on adoption sites—or both?
- Name of Pet, Age, Breed (best guess), Weight-
- Is the pet altered? Vaccinated? Heartworm status? (May not have this info if pet has not gone to the vet)
- Anything you can write about the pet to help find the best home such as:  
Compatibility with dogs/cats/kids; housetrained; crate trained; leash trained; knows any commands....
- Anything cute or endearing you want to say and even bad habits---we want to be honest and we don't want the pet returned if we can help it. So an honest assessment is appreciated!

## Pet Postings Procedures (Our website, Pet Finder, Adoptapet)

- Contacts: Amber ([ambermccullars@gmail.com](mailto:ambermccullars@gmail.com)) and Wendee ([wendee@sterlingtile.net](mailto:wendee@sterlingtile.net))
- PLEASE EMAIL pics, bios, and updates. NO TEXTS PLEASE since pet postings must be done on a computer; they cannot be done from a mobile device.
- Attached is a screenshot of all of the info (minus pics/bio/contact info) that we have to enter for a pet posting. Please make sure you provide ALL known information regarding a pet's posting. For puppies, please include "As of DATE" when noting their ages."
- *Note:* There is no way of rotating images in the system. Please send pictures in the format you would like them posted in (upright). Standard picture dimensions tend to stay upright in the system vs. pictures that are super long or super wide.

[Save](#) [Save and New](#) [Save and Clone](#) [Reset](#) [Cancel](#)

**Pet Templates :: Create a Template**

Shelter

**Basic Information** | required

Name:	<input type="text" value=""/> <small>(List: Male Female   Random: Male Female)</small>
Summary:	<input type="text"/>
Status:	<input checked="" type="radio"/> Available <input type="radio"/> Hold <input type="radio"/> Pending <input type="radio"/> Adopted <input type="radio"/> Transferred <input type="radio"/> Euthanized <input type="radio"/> Deleted
Received Date:	<input type="text"/> (MM/DD/YYYY) <a href="#">Today</a>
	<input type="checkbox"/> Courtesy Listing
	<input type="checkbox"/> Stray/Found
Species:	<input type="text" value="Select a Species..."/>
First Breed:	<input type="text" value="Select a Species Above..."/>
Second Breed:	<input type="text" value="Select a Species Above..."/>
	<input type="checkbox"/> Mixed
Color:	<input type="text" value="Select a Species Above..."/>
Pattern:	<input type="text" value="Select a Species Above..."/>
Coat Length:	<input type="radio"/> Short <input type="radio"/> Medium <input type="radio"/> Long <input type="radio"/> Unknown
Sex:	<input type="radio"/> Male <input type="radio"/> Female <input checked="" type="radio"/> Unknown

**Additional Information**

General Age:	<input type="radio"/> Baby <input type="radio"/> Young <input type="radio"/> Adult <input type="radio"/> Senior <input type="radio"/> Unknown
General Adult Size:	<input type="radio"/> Small <input type="radio"/> Medium <input type="radio"/> Large <input type="radio"/> X-Large <input type="radio"/> Unknown
Spay/Neutered:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Up-to-date:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Housetrained:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Declawed:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Special Needs:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Home with Kids:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Home with Dogs:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Home with Cats:	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unknown
Rescue ID:	<input type="text"/> (public)
Internal ID:	<input type="text"/> (private)
Foster/Caretaker Contact:	<input type="text" value="Select a Contact..."/>
Location:	<input type="text" value="Select a Location..."/> <input checked="" type="checkbox"/> Allow public to see location postal code
Microchip Vendor:	<input type="text" value="Select a Vendor..."/> # <input type="text"/> <input type="checkbox"/> Register microchip <small>You cannot register microchips because you currently do not have any registries enabled. See this <a href="#">User Guide</a> article for more information.</small>